

To book a party at NGC, head over to our registration website and put a \$100 deposit on the date & time you choose.

By paying the non-refundable deposit, you are also agreeing to the following party agreement, Party Format and gym rules.

NGC Party Agreement

Waivers for all guests must be received prior to guests entering the gym. We have a convenient online waiver system, you may provide this link to your guests to fill out:

<https://waiver.smartwaiver.com/w/6180aea0804aa/web/>

The parent may also fill out the waiver upon drop-off at the gym on one of our iPads.

Hosts may arrive 20 minutes prior to designated party time to setup, but no sooner (we need time to clean up from the previous party).

The gym is reserved specifically for your party and there are no other events or classes during your party time slot.

Party Host (adult) is required to stay for the duration of the party.

Remaining balance for your party + additional guests will be charged on the first business day after the party to the card on file. If you would prefer a different payment method for your balance please notify us by email prior to the party. Birthday party prices are available on our website, including charges for additional athletes.

Northfield Gymnastics Club is not responsible for any lost or stolen items during the party. Please keep valuables at home.

NGC will provide 1 coach for every 12 athletes, if you are having over 12 athletes, please notify NGC as soon as possible to ensure the correct number of coaches are available. Final count of party athletes (including the birthday child & siblings) is due 10 days prior the party date.

Please send via email to Mark@NorthfieldGymnastics.com. You will be charged for the confirmed number of athletes unless you have additional athletes the day of the party. **Please note:** Your birthday guests may not exceed 12 per coach on the day of the event, we will not be able to accommodate.

Party Format

The first 30-40 minutes of the party are in the gym and are instructor-led. The remaining 20-30 minutes are open gym for the guests to play & explore.

The remaining 30 minutes are in the party area. You are allowed to bring in food/beverages/cake/etc. for this time. NGC has a refrigerator, freezer and sink available for your use.

There is no additional time in the gym past the first 60 minutes of the party.

NGC coaches lead the first 60 minutes of the party and will assist in the 30 minutes at the party tables, but are not responsible for guests during that 30 minutes.

Gym Rules

- Athletes must remove shoes prior to entering the gym. We also encourage socks to be removed as some equipment can be slippery in socks.
- Food, Beverages, Candy and Gum are not allowed in the gym area (they can be kept at the party tables).
- Dangling Jewelry should be removed prior to the party for safety reasons.
- Keep all valuables at home and out of pockets. When jumping into the pit, items in pockets can fall out.
- Only 1 person is allowed on trampolines or in the pit at a time.
- Guests should wear athletic clothing without buttons or zippers (no jeans) as it can damage equipment.
- Hair longer than the shoulders must be held back out of face.

Thank you for booking your special day with us! We look forward to seeing you soon!